

**PERSONNEL COMMITTEE MEETING  
SOUTH CENTRAL TRANSIT  
THURSDAY, JUNE 17, 2010  
12:00  
SCT OFFICE  
1616 E. MCCORD ST.  
CENTRALIA, IL 62801**

Present:  
Margaret Conley  
Bill Milam  
David Schwartz  
Sherry Morton  
Shirley McCann

Also Present:  
Sheila Niederhofer  
Vicki Clift  
Sherri Bassen  
Pam Demaris

Margaret Conley called the meeting to order.

**MONTHLY REPORT**

Niederhofer reviewed the May 2010 monthly report with committee members. Bassen reported to committee on marketing and customer service.

**PERSONNEL**

**Organizational Chart** – Niederhofer distributed and reviewed with the committee the 2010 – 2011 Organizational chart. Motion by Schwartz, seconded by Morton to recommend to the full Board for approval.

**Salary Ranges** – Niederhofer distributed and reviewed with the committee the 2010 – 2011 salary schedule. Motion by S. McCann, seconded by Schwartz to recommend to the full Board for approval.

**Pay Scale** – Niederhofer distributed and reviewed with the committee the 2010 pay scale. Motion by Morton, seconded by S. McCann to recommend to the full Board for approval.

**Personnel Policy** – Niederhofer reviewed with committee members the Administration and Staff recommended revisions to the Personnel Policy. Motion by S. McCann, seconded by Morton to recommend to the full Board for approval.

**Directors Evaluation** – Board President Bill Milam appointed Conley and Sauer to assist with the managing director’s evaluation.

**CONTRACTS**

**Public Aid** – Niederhofer reported \$10,600 in payments have been received.

**Annual Meeting** – Niederhofer reminded committee members that the annual meeting will be included on the June Board agenda.

**Adjourn** – Being no further business the Personnel Committee adjourned.