

**MINUTES  
BOARD OF DIRECTORS MEETING  
SOUTH CENTRAL ILLINOIS MASS TRANSIT DISTRICT  
12:00 NOON  
MARCH 25, 2010  
SOUTH CENTRAL TRANSIT OFFICE  
1616E. MCCORD STREET  
CENTRALIA, IL 62801**

**Present:**

Bill Milam  
Margaret Conley  
Dennis Cook  
Sherry Morton  
Dave Schwartz  
Dave Sauer  
Dave McCann  
Jeff Ashauer  
Shirley McCann

**Also Present:**

Sheila Niederhofer  
Vicki Clift  
Sherri Bassen  
Marvin Miller  
Don Middleton

Bill Milam called the meeting to order.

**Approval of minutes** – Motion by Cook, seconded by Conley to accept and approve as presented the Board meeting minutes for February 2010. All aye, motion carried.

**Communications** – Niederhofer read a thank you note from a resident of Richview expressing her appreciation for the Centralia – Mt. Vernon shuttle service.

**REPORTS**

**Personnel Committee** – Approved as presented on motion by Schwartz, seconded by S. McCann. All aye, motion carried.

**Budget/Finance Committee** – Approved as presented on motion by Sauer, seconded by Cook. All aye, motion carried.

**Finance Summary** – Clift reviewed the February 2010 financial summary with the Board. Motion by Sauer was seconded by Ashauer to accept and approve the financial summary as reported. All aye, motion carried.

## **LEGISLATIVE**

**Stimulus Package / Vehicle Budget** – Niederhofer reported receiving 9 light duty vehicles and 3 minivans are still expected.

**Capital Budget / Computer Equipment bids** – Clift distributed and reviewed bid results with Board members. Motion by Sauer, seconded by Schwartz to accept and approve lowest bids submitted meeting all specs as follows;

15 Computer workstations – Cybertron International \$9,206.70  
7 Notebook computers – C&C Consulting Services \$5,592.86  
3 B&W laser printers – C&C Consulting Services \$1,568.82  
9 Color laser printers – C&C Consulting Services \$7,190.82

All aye, motion carried.

Submitted bids for 1 Quad Core Computer Server did not meet specs. Per IDOT, quotes may be solicited based on new specs. Clift reported that vendors were contacted with the new specs and no quotes meeting specs were received. Further bid seeking for a Quad Core Server will resume closer to the time of purchase of the Dispatch/Scheduling software.

**Generator** – Bid specs have been submitted to IDOT for approval to advertise.

## **UNFINISHED BUSINESS**

**Wamac Property** – Informational only.

## **NEW BUSINESS**

### **Leases**

**Vehicle bid** – Clift distributed and reviewed the sole bid received from Acme Auto Leasing for a 2010 Chevrolet Tahoe 4x4 LT in the amount of \$725 monthly for 48 months. Motion by Schwartz, seconded by Ashauer to accept and approve the bid as presented. All aye, motion carried.

**FY11 DOWNSTATE/SECTION 5311 APPLICATION/RESOLUTION** – Clift distributed and reviewed the proposed FY 2011 budget with Board members. Motion by Conley, seconded by S. McCann to accept and approve as presented. All aye, motion carried.

Motion by Cook, seconded by Conley to accept Resolution #032510-1 authorizing application for Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991. Also accepted under the same motion was Resolution #032510-2 as acceptance of the Special Warranty. All aye, motion carried.

Attorney M. Miller reminded the Board of Federal requirements mandated by certifications and assurances that are a part of the application/contract.

**Facility Tour** – Item to remain on the agenda for future consideration.

**ADJOURNMENT:** Being no further business, motion by Schwartz seconded by Cook the meeting was adjourned. All aye, motion carried.

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Bill Milam, Board President