

AGENDA
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL TRANSIT
THURSDAY, JANUARY 28
12:00 P.M.
SOUTH CENTRAL TRANSIT
1616 E. MCCORD STREET
CENTRALIA, IL 62801

- I. Call to Order**
- II. Approval of Minutes**
- III. Communications**
- IV. Reports**
 - A. Personnel Committee
 - 1. Hiring of HR Person
 - B. Budget/Finance Committee
 - C. Financial Summary
 - D. Legislative
 - 1. Stimulus Package
 - a. Vehicle Budget
 - b. Capital Budget
- V. Unfinished Business**
 - A. New Route
- VI. New Business**
 - A. Bid Solicitation (vehicles)
 - B. Regions Line of Credit
 - C. Bid Results (3 vehicles)
 - D. JARC Application/Resolution
 - E. SWAA Application/Resolution
 - F. Facility Tour
- VII. Adjourn**

**MINUTES
BOARD OF DIRECTORS MEETING
SOUTH CENTRAL ILLINOIS MASS TRANSIT DISTRICT
12:00 NOON
JANUARY 28, 2010
SOUTH CENTRAL TRANSIT OFFICE
1616E. MCCORD STREET
CENTRALIA, IL 62801**

Present:

Bill Milam
Margaret Conley
Dennis Cook
Sherry Morton
Dave Schwartz
Dave Sauer
Dave McCann
Shirley McCann

Absent:

Jeff Ashauer

Also Present:

Sheila Niederhofer
Vicki Clift
Sherri Bassen
Marvin Miller
Don Middleton

Bill Milam called the meeting to order.

Approval of minutes – Motion by Schwartz, seconded by S. McCann to accept and approve as presented the Board meeting minutes for December 2009. All aye, motion carried.

Communications – Niederhofer shared a thank you note received from Beth Monken and Bassen read a thank you received from Cathy Stuehmeier at Shoppers Weekly.

REPORTS

Personnel Committee – Approved as presented on motion by Milam, seconded by Conley. All aye, motion carried.

Hiring of HR Person – Niederhofer shared with Board her desire to hire an experienced H.R. Director in order to accommodate the growing number of SCT employees and to

minimize SCT's liability with regards to work comp, FMLA, ADA, etc. A job description is currently being developed for H. R. Director and the job description for the H. R. Clerk is being revised to include other duties. Schwartz motioned, seconded by S. McCann to hire H. R. Director.

Conley – Aye Sauer – Nay
Cook – Aye
D. McCann – Aye
Morton - Aye

Budget/Finance Committee – Approved as presented on motion by Sauer, seconded by Cook. All aye, motion carried.

Finance Summary – Clift reviewed the December 09 financial summary with the Board. Motion by Cook was seconded by Conley to accept and approve the financial summary as reported. All aye, motion carried.

LEGISLATIVE

Stimulus Package / Vehicle Budget – Niederhofer reported that SCT is expected to receive 9 light duty vehicles on February 11, 2010.

Capital Budget – Niederhofer reported that advertising is complete and phone system bids are due February 17, 2010. Results will be reported at the February full Board meeting.

UNFINISHED BUSINESS

New Route – Niederhofer reported that a new route with services from Centralia to Mt. Vernon with stops in Irvington, Richview, Ashley, and Woodlawn has been established.

NEW BUSINESS

Bid Solicitation (vehicles) – Motion by Sauer, seconded by Conley for approval to solicit bids for the lease of a new staff vehicle contingent upon IDOT approval. All aye, motion carried.

Regions Line of Credit – Motion by Sauer, seconded by Cook to approve line of credit renewal with fees as discussed. All aye, motion carried.

Bid Results (3 vehicles) – Motion by Schwartz, seconded by S. McCann to accept and approve the low bid submitted by Midwest Transit in the amount of \$2,481 per month for 36 months for 3-2010 Startrans vehicles. All aye, motion carried.

JARC Application/Resolution – Motion by Conley, seconded by D. McCann to approve the application submission and resolution # 1-28-10-1. All aye, motion carried.

SWAA Application/Resolution – Motion by Conley, seconded by Sauer to approve the application submission and resolution # 1-28-10-2. All aye, motion carried.

Facility Tour - Tour has been rescheduled for February 25th, 2010 due to extreme cold weather.

ADJOURNMENT: Being no further business, motion by Morton seconded by Schwartz the meeting was adjourned. All aye, motion carried.

Bill Milam, Board President